

GENERAL PURPOSES LICENSING COMMITTEE

**Friday 17th March 2006
at 9.45 am in the Town Hall, St Aldate's**

A G E N D A

PUBLIC BUSINESS

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

Guidance note (circulated, page D of this agenda).

3. URGENT BUSINESS

Items of business notified to Lois Stock, Committee Secretary, by 9.15 a.m. on Wednesday 15th March 2006 which, in the opinion of the Chair should be considered by the Committee as urgent business because of special circumstances.

4. MINUTES

Minutes (circulated, page 4.1 to 4.3) of the Committee's meeting held on 20th January 2006.

5. HACKNEY CARRIAGE ADVERTISING - MEDIA SCREEN

The Transport and Parking Business Manager has submitted a report (attached at page 5.1 to 5.3), concerning a request for the installation of advertising screens in hackney carriages.

If minded to approve this type of advertising, the Committee is recommended to:-

(1) Delegate the following actions to the Transport and Parking Business Manager:-

- (i) The approval of the installation of media screens in individual vehicles;
- (ii) Negotiations in respect of the installation of any monitor in the Licensing Office, and payment for any such installation;

- (iii) The agreement of any payment for the approval and monitoring of advertisements.

The applicant has asked to address the Committee on this item.

6 CRITERIA AND CONDITIONS OF FITNESS.

The Transport and Parking Business Manager has submitted a report (attached at page 6.1 to 6.8), which clarifies the “Exceptional Condition” Criteria and Conditions of Fitness for hackney carriages and private hire vehicles.

The Committee is recommended to accept the clarification of the term “Exceptional Condition” for inclusion in the Criteria and Conditions of Fitness for both hackney carriages and private hire vehicles.

7 GUIDELINES RELATING TO THE RELEVANCE OF CONVICTIONS.

The Transport and Parking Business Manager has submitted a report (attached at page 7.1 to 7.15), concerning the Guidelines relating to the Relevance of Convictions for applicants for hackney carriage and private hire licenses.

The Committee is recommended to accept the Guidelines relating to the Relevance of Convictions shown in Appendix 1 of the report, omitting the section in bold in paragraph (a) under the section concerning traffic offences.

8 MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for the Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

9 DATE OF NEXT MEETINGS

19th May 2006

7th September 2006

4th January 2007

Any enquiries on this agenda should be addressed to:-

Lois Stock
Legal and Democratic Services Business Unit
PO Box 1191
Town Hall
OXFORD OX1 4EY

DECLARING INTERESTS AT MEETINGS

What Interests do I need to declare in a meeting?

As a first step you need to declare any **personal interests** you have in a matter. You will then need to decide if you have a **prejudicial interest** in a matter.

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or your friends more than it would affect other people in the Council's area. A personal interest can affect you, your relatives or your friends positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests which you must register.

What do I need to do if I have a personal interest in a matter?

You must declare it when you get to the item headed "Declaration of Interest" on the agenda or as soon as it becomes apparent to you.

Can I stay in a meeting if I have a personal interest?

You can still take part in the meeting and vote on the matter unless your personal interest is also a prejudicial interest.

What is a prejudicial interest?

A prejudicial interest is one which a member of the public who knows the relevant facts would reasonably think is so significant that it is likely to affect your judgement of the public interest.

What is not a prejudicial interest?

The Code of Conduct sets out a small number of exceptions. Check with the Monitoring Officer if you are in any doubt.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest in a matter being discussed at a meeting, you must leave the room. You cannot take part in discussions on that matter or try to improperly influence anyone's decision on the matter.